IRENE McCORMACK CATHOLIC COLLEGE

2015

SCHOOL FEES

INFORMATION
The College Board has increased the cost of Tuition Fees and Charges for 2015 by 5.6%. This increase takes into account Government funding levels, increases in salaries and overheads and it is in line with recommendations made by the Catholic Education Office on behalf of the Catholic Education Commission of Western Australia.

The following forms are included with your 2015 Annual Fee Statement. You need to complete Form 1 & 5 and where relevant, forms 2 to 4. Your completed forms need to be returned to the College no later than Wednesday, 25 February 2015.

1. Payments Option form – to be returned by the 25th February - please refer below for further formation regarding the Payments Option form

2. Direct Debit request form – to be returned by 25th February if paying fees by direct debit

3. Credit Card Payment form - to be returned by the 25th February if paying fees by credit card periodic payment

4. Health Care Card Application form – to be returned before 1st April. Late applications will not be accepted.

5. Family Details form. Please make any changes (if applicable) and return the updated/amended form to the College office.

### FEE & LEVY STRUCTURE FOR 2015

<table>
<thead>
<tr>
<th></th>
<th>Year 7</th>
<th>Year 8</th>
<th>Year 9</th>
<th>Year 10</th>
<th>Year 11</th>
<th>Year 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$3,396</td>
<td>$3,503</td>
<td>$3,468</td>
<td>$3,537</td>
<td>$3,505</td>
<td>$3,622</td>
</tr>
<tr>
<td>Year Levy</td>
<td>$618</td>
<td>$568</td>
<td>$708</td>
<td>$480</td>
<td>$505</td>
<td>$509</td>
</tr>
<tr>
<td>Amenities Levy</td>
<td>$450</td>
<td>$450</td>
<td>$450</td>
<td>$450</td>
<td>$450</td>
<td>$450</td>
</tr>
<tr>
<td>Building Levy</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>NSAF Levy</td>
<td>$136</td>
<td>$136</td>
<td>$136</td>
<td>$136</td>
<td>$136</td>
<td>$136</td>
</tr>
<tr>
<td>Full cost</td>
<td>$4,950</td>
<td>$5,007</td>
<td>$5,112</td>
<td>$4,953</td>
<td>$4,946</td>
<td>$5,067</td>
</tr>
</tbody>
</table>

School fees for the year are invoiced in full at commencement of the school year. The 2015 school fees cover the following items:

- Tuition Fee
- Subject Consumables
- Excursion Fee
- Technology and Internet Fee
- Student Insurance
- Year Book
- Year 9 Camp.
- Student Printing
- Retreats
- Student Planner Yr 7
- School Lock Yr 7
- Building Levy
- Curriculum related camps

### GOODS AND SERVICES TAX

Tuition charges and most levies are GST free. Some charges are, however, taxable.

### BUILDING LEVY

In accordance with Catholic Education Commission of WA instructions, the Building and Technology levy has been set at $350 per family and is included in the above fee. This fee covers the debt servicing of building loans including the loan for the Gymnasium which will be completed during the 2016 school year.

Families with two or more children at Irene McCormack Catholic College will only be charged $350.
NSAF LEVY

The Catholic Education Commission imposes a New School Acquisition Fund Levy upon all existing school for the establishment of new Catholic School sites. As Irene McCormack Catholic College has received assistance in this way in the past, it is now required to charge families this levy.

A Fee of $136 is payable by each family.

EXCURSIONS

The 2015 Year Levy includes a charge for Excursions of $310. This fee covers costs including bus charges and admission fees to swimming, athletics and cross country carnivals.

This fee is not refundable should a student not have attended one or more relevant events.

OUTDOOR EDUCATION

Outdoor Education costs of $300 per semester for students participating in the Outdoor Education program in 2015. This charge will be invoiced as additional charges on the Annual Fee Statement.

YEAR 9 CAMP

Students in Year Nine will attend an Outdoor Discoveries camp during 2015. The camp is a compulsory event which forms part of the curriculum.

VET COURSES STUDIED EXTERNALLY

Fees for students participating in a VET Certificate course are not included in the above fee schedule and do not appear on your Annual Fee Statement.

The applicable VET course charges will be added to your Fee Statement as soon as they are received by the College from the applicable training organisations. Please note that as these charges are made after the Annual Fee Statement has been issued, periodic payment amounts may need to be amended to accommodate the extra charges.

Please contact the Family Fees Officer on 9562 2400 to discuss and arrange any such changes.

MUSIC

Private instrumental music tuition and the related hire of instruments are charged on an individual basis. Information regarding tuition is available from the Music Department. Payment for Music will be invoiced separately to your school fees.

DISCOUNT FOR FAMILIES

Sibling discounts are available for families with more than one child at the school. Discounts will be applied as follows:

2 children at Irene McCormack Catholic College $250 deducted from the annual tuition account
3 children at Irene McCormack Catholic College $500 deducted from the annual tuition account
4 children at Irene McCormack Catholic College $3500 deducted from the annual tuition account
HEALTH CARE CARD HOLDERS (HCC)

The College discounts fees for holders of a means tested Health Care Card. The subsidy ensures that the total tuition charged for the year will not exceed $1,400 per student.

School levies and non-tuition costs are not discounted under the Health Care Card scheme and will be in additional to discounted tuition cost.

Parents applying for a HCC discount must also apply for the Secondary Assistance if eligible (please see below for eligibility criteria). The WA Government Educational Programme Allowance (Secondary Assistance Program) of $235 has been included in the HCC discount. If you are eligible for both the HCC and Secondary Assistance discounts but you elect to apply for the HCC discount only, the $235 you do not claim through the Secondary Assistance Scheme will be charged back to your account.

To qualify for the Health Care Card (HCC) subsidy parents must have a current means tested Health Care Card valid to April 2015. HCC discount application forms are available from reception. Applications for the HCC discount close on the 1st April 2015.

If your card expires between 1 April and 1 September 2015, a replacement card must be provided to the Finance office to ensure your HCC discount status is maintained for Semester 2, 2015. If a replacement card is not provided, the College will reverse 50% of the annual HCC discount. This will result in revised tuition charges appearing on your account which will become payable in full in accordance with the College School Fee Policy.

The Health Care Card subsidy does not apply to Abstudy students or parents that are holders of a Health Care Card under the Mobility Allowance Category. A sheet of Frequently Asked Questions is attached.

SECONDARY ASSISTANCE PROGRAM

<table>
<thead>
<tr>
<th>Educational Program</th>
<th>$235 (deducted from the fee account)</th>
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<tbody>
<tr>
<td>Clothing Allowance</td>
<td>$115 (Year 12 conditions apply)</td>
</tr>
</tbody>
</table>

To be eligible for the Ministry of Education Secondary Assistance Program, the Parent or Guardian must hold one of the following cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Veterans’ Affairs Pensioner Concession Card

The only Veterans’ Affairs Card that meets the criteria is a blue card that is issued each year and expires in December of each year. This card is income means tested.

The Parent/guardian must be the holder of a card that is valid at some time during the first term. The only exception is where a student holds their own health care card and has been declared independent by Centrelink. In this instance, a letter of confirmation from Centrelink needs to accompany the discount application.

Claimants who are the recipients of cards at any time between the first day of first term and 1st April 2015 are eligible. Discount applications will close on 1st April 2015.

Please contact the Family Fees Officer in the Finance office on 9562 2400 to obtain an application form or if you require assistance or information regarding submission of your discount application.

FEE REMISSIONS

The School Board understands that some families may have a genuine case of financial hardship. Parents finding themselves in this situation are requested to contact the Family Fees Officer to discuss the situation and, if necessary, to arrange a meeting with the Business Manager.
FULL PAYMENT DISCOUNT

A discount will be applied to the Annual Fee for parents who pay the full account prior to 25th February 2015. The discount for 2015 full payment will be $200 per child in your family attending Irene McCormack Catholic College. Holders of a Healthcare Card will be entitled to a full payment discount of $140 per child.

PAYMENT OPTIONS

For families who elect not to pay their fees in full by the 25th February, the College offers periodic payment agreements using BPAY, Direct Debit or Credit Card. Payments by Credit Card can also be made over the telephone.

Payment Option and Direct Debit Request forms are enclosed with the Annual Fee Statement. Parents are requested to nominate their payment method on the payment options form and return it to the Finance Office by 25th February 2015 with their first payment. Please refer to the enclosed School Fee Policy which clearly outlines the fee payment requirements.

Families who return the Payment Option form by the due date will receive a $50.00 credit to their 2015 account.

Families who fail to return the form by the due date will incur a $30 Administration Fee.

WITHDRAWAL OF A STUDENT

For students withdrawing from the College during the year, 10 school weeks (1 Term) notice in writing must be given to the Principal before removal of the student. Failure to give such notice will result in 10 school weeks (1 Term being charged from the date of notice.

If you intend to withdraw your student from Irene McCormack Catholic College at the end of 2015, please provide written notice to the Principal no later than 16 October 2015. If notice is given after this date 10 school weeks (1 Term) will be charged from the date of notice.

OPTIONAL EXCURSIONS

In accordance with the College’s Good Standing Policy, students will not be eligible to participate in optional excursions (e.g. Japan Trip, Ski Tour, etc) unless all tuition fees and other compulsory charges are fully paid or are up to date as per the standard Payment Options 1 - 4.

INSURANCE

It is strongly recommended that parents check their health and general insurance policies to ensure adequate medical, personal property and liability insurance cover, including ambulance cover.

Students at the College are covered by the Catholic Church Insurance Students Accident Insurance Policy. This policy provides a limited cover only (excluding all Medicare services including the Medicare gap). The policy does not cover student ambulance travel. For further information, call the School Care Accident Helpline on 1300 138 498 or visit www.ccinsurance.org.au

Please note: the College is not liable for damage to, or loss of, a student’s personal property. Additionally the College is not liable for any costs incurred for ambulance transportation.

Voluntary workers in the uniform shop, canteen administration, “busy bees” etc are covered under the school’s voluntary workers’ policy.
SCHOOL FEE COLLECTION POLICY

It is important for parents to ensure periodic fee payments are made in full by the due dates, being the 25th of each month, February to October inclusive.

If you are unable to meet a payment obligation, please contact the Family Fees Officer prior to the due date to arrange an alternative payment date.

The School Fee Collection Policy explains the payment requirements in details, and the processes in the event that fee obligations or payment agreements are not met. Please ensure you are familiar with the terms of this policy which is available on the College’s website.

The School Fee Collection Policy may be reviewed and amended without notice. Please regularly check the policy via the College website at www.irenemccormack.wa.edu.au to ensure you are aware of the current policies.

FEES NOT PAID

The College Board reserves the right to take legal action for the recovery of fees and charges not paid. Any expenses, costs or disbursements incurred by the College in recovering any outstanding fees and charges, including debt collection agency fees, solicitor costs and court costs, shall be charged to the account. Please refer to the College School Fees Policy for full details of procedures.

QUERIES

If you have any questions regarding the fees, discounts, payment arrangements, or any other fee related matter please contact the Family Fees Officer on 9562 2400.