

**IRENE McCORMACK CATHOLIC COLLEGE
2018 SCHOOL FEES INFORMATION**

The College Board is very aware of the financial challenges many families face, has increased Tuition Fees and Year Levies for 2018 by 1%. This increase takes into account changes in Government funding levels, increases in salaries and overheads and is in accordance with minimum recommended increase made by the Catholic Education Commission of Western Australia.

In accordance with the requirements of the Catholic Education Commission of WA, the annual Building Levies have also been increased by 1%.

The Parent Group Levy payable by each Family has not been increased from 2016 and remains at \$40.

The following forms are included with your 2018 Annual Fee Statement:

- Form 1 - Payment Options – please refer to page 4 for further formation regarding the Payment Options Form.
- Form 2 - Direct Debit Request - if you are paying fees by direct debit.
- Form 3 - Credit Card Payment - if you are paying fees by credit card.
- Form 4 - Health Care Card Application. Late applications will not be accepted.

Form 1 must be completed and where relevant to you, Forms 2, 3 and 4. Your completed forms need to be returned to the College no later than Friday, **23 February 2018**.

TUITION FEES & LEVIES FOR 2018

	Tuition	Student Levies	Building Levy per Family	Parent Group Levy per Family	Total
Year 7	\$3,671	\$1,155	\$641	\$40	\$5,507
Year 8	\$3,786	\$1,100	\$641	\$40	\$5,567
Year 9	\$3,749	\$1,251	\$641	\$40	\$5,681
Year 10	\$3,823	\$1,006	\$641	\$40	\$5,510
Year 11	\$3,788	\$1,032	\$641	\$40	\$5,501
Year 12	\$3,915	\$1,037	\$641	\$40	\$5,633

Tuition and Levies cover the costs of running the College each year including:

- | | |
|--------------------|-----------------------|
| Course Consumables | Student Printing |
| Excursion Fees | Retreats |
| Technology Fees | Student Planner |
| Student Insurance | School Locks – Year 7 |
| Year Book | Camino Calling Camp |

BUILDING LEVIES

In accordance with the instructions of the Catholic Education Commission of WA, each family is to be invoiced a Building Levy of **\$468**. The Building Levy contributes towards the debt servicing of building loans including the loan for the Paul Rafter Centre.

The Catholic Education Commission of WA imposes a *New School Acquisition Fund Levy* upon all existing schools for the establishment of new Catholic School sites. For 2018, this Levy is **\$173** per family bringing the total of Building Levies payable to \$641.

Families with two or more children at the College are only charged one total Building Levy of \$641

GOODS AND SERVICES TAX

Tuition Fees and Levies are GST free. Some other charges imposed by the College that fall outside the definition of Tuition Fees and Levies will attract GST.

EXCURSIONS

The cost of curriculum based excursions is covered in the Tuition and Year Levy. No portion of this fee is refundable should a student not attend one or more relevant events.

The Tuition and Year Levy covers the cost of students attending the Year 9 Camino Calling Camp and the Year 12 Retreat. These are compulsory events for students which form part of the curriculum.

OUTDOOR EDUCATION

The cost of students participating in the Outdoor Education program in 2018 is:

- Year 9 - \$200
- Year 10 - \$500
- Year 11 - \$800
- Year 12 - \$800

This cost will be invoiced as an additional charge on the Annual Fee Statement.

VOCATIONAL EDUCATION TRAINING COURSES STUDIED EXTERNALLY

Fees for students participating in a VET Certificate course are **not included** in the above fee schedule and do not appear on your initial Annual Fee Statement.

The applicable VET course charges will be added to your Fee Statement as soon as they are received by the College from the applicable training organisations. As these charges occur after the Annual Fee Statement has been issued, a family's periodic payment amounts may need to be amended to accommodate the extra charges.

If an alteration to your payment schedule is required, please contact the Family Fees Officer on 9562 2400.

MUSIC

Private instrumental music tuition and the hire of instruments are charged on an individual basis. Information regarding tuition is available from the Music Department. Payment for Music will be invoiced separately to your school fees.

DISCOUNT FOR FAMILIES WITH MORE THAN ONE STUDENT

Sibling discounts available to families with more than one child at the College have been increased significantly from 2017. This discount is for the Tuition Fee only. The Student Levies are not discounted.

	2018 Tuition Discount	2017 Discount
2 nd Child enrolled	20% of that child's tuition fees	7%
3 rd Child enrolled	40% of that child's tuition fees	13%
4 th Child and beyond	100% of that child's tuition fees	100%

DISCOUNT FOR HEALTH CARE CARD AND PENSION CARD HOLDERS

As per Catholic Education Commission WA policy, the College has significantly increased its assistance to families holding a means tested Health Care Card or Pension Card. This ensures that the total School Fees charged for the year will not exceed \$1,840 per student for eligible families.

School Fees	Building Levy per family	Parent Group Levy per Family	Total
\$1,500	\$300	\$40	\$1,840

To qualify for the Health Care Card (HCC) subsidy parents must have a current **means tested** Health Care Card or Pension Card valid to April 2018. HCC discount application forms are available from reception. Applications for the HCC and Pension discount close on 2 April 2018.

If your Card expires between 1st April and 1st September 2018, a replacement card must be provided to the College's Finance office to ensure your HCC discount status is maintained for Semester 2, 2018. If a replacement card is not provided, the College is required to reverse 50% of the annual HCC discount which will be due for immediate payment.

The Health Care Card subsidy does not apply to Abstudy students or parents that are holders of a Health Care Card under the Mobility Allowance Category.

SECONDARY ASSISTANCE PROGRAM

Educational Program \$235 (already included in the HCC discount)
Clothing Allowance \$115 (Year 12 conditions apply)

Parents applying for a HCC discount must also apply for the WA Government Educational Program Allowance (Secondary Assistance Program). The HCC discount is inclusive of the \$235 Allowance and will be paid to the College. The Clothing Allowance of \$115 is paid directly to the Parent/Guardian.

If you are eligible for both the HCC and Secondary Assistance discounts but you elect to apply for the HCC discount only, the \$235 you do not claim through the Secondary Assistance Scheme will be charged back to your account.

To be eligible for the Ministry of Education Secondary Assistance Program, the Parent or Guardian must hold one of the following cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

The only Veterans' Affairs Card that meets the criteria is a blue card that is issued each year and expires in December of each year. This card is income means tested.

The Parent/Guardian must be the holder of a card that is valid at some time during the first term. The only exception is where a student holds their own Health Care Card and has been declared independent by Centrelink. In this instance, a letter of confirmation from Centrelink needs to accompany the discount application.

Claimants who are the recipients of cards at any time between the first day of first term and 1st April 2018 are eligible. Applications close on **Friday 13th April 2018**.

Please contact the College Family Fees Officer on 9562 2400 to obtain an application form or if you require assistance or information regarding submission of your discount application.

FEE REMISSIONS

The College understands that some families can experience genuine financial hardship. Parents finding themselves in a difficult financial situation are requested to contact the Family Fees Officer on 9562 2400 to discuss the situation and if required, consider an alternative payment arrangement.

FULL PAYMENT DISCOUNT

Full Fee paying Families who pay their Annual Family Fee Statement in full by 23 February 2018 will receive a discount of \$200 per child.

PAYMENT OPTIONS FORM

The annual fees and levies are payable by either:

- A single annual payment due by 23 February 2018.
- 2 instalments payable by 23 February 2018 and 26 June 2018.
- 9 monthly instalments commencing 23 February 2018.
- 18 fortnightly instalments commencing 23 February 2018.

For families who elect not to pay their fees in full by 28 February, the College offers periodic payment agreements using BPAY, Direct Debit or Credit Card. Payments by Credit Card can also be made over the telephone.

Parents are required to nominate their payment option on the enclosed Payment Options Form and return it to the Finance Office by 23 February 2018 with their first payment.

For Families selecting one of the instalment options, a Direct Debit Request form will be enclosed with the initial Annual Fee Statement.

Families who return the Payment Option form by Friday 23 February 2018 will receive a \$50.00 credit to their 2018 account.

Families who fail to return the form by the due date may incur an Administration Fee of \$30.

WITHDRAWAL OF A STUDENT

For students withdrawing from the College during the year, 10 school weeks (1 Term) notice in writing must be given to the Principal before removal of the student. Failure to give such notice will result in 10 school weeks (1 Term) being charged from the date of notice.

If you intend to withdraw your student from Irene McCormack Catholic College at the end of 2018, please provide written notice to the Principal no later than the last school day of term 3. If notice is given after this date 10 school weeks (1 Term) will be charged from the date of notice.

OPTIONAL EXCURSIONS

In accordance with the College's Good Standing Policy, students will not be eligible to participate in optional excursions (e.g. Japan Tour) unless all Tuition Fees and other compulsory charges are fully paid or are up to date as per the standard Payment Options 1 - 4.

INSURANCE

It is strongly recommended that parents check their health and general insurance policies to ensure adequate medical, personal property and liability insurance cover, including ambulance cover.

Students at the College are covered by the Catholic Church Insurance Students Accident Insurance Policy. This policy provides a limited cover only (excluding all Medicare services including the Medicare gap). The policy does not cover student ambulance travel. For further information, call the School Care Accident Helpline on 1300 138 498 or visit www.ccinsurance.org.au.

The College is not liable for damage to, or loss of, a student's personal property. Additionally the College is not liable for any costs incurred for ambulance transportation.

SCHOOL FEE COLLECTION POLICY

It is important for parents to ensure periodic fee payments are made in full by the due dates, being the 23rd of each month, February to October inclusive.

If you are unable to meet a payment obligation, please contact the Family Fees Officer prior to the due date to arrange an alternative payment date.

The School Fee Collection Policy explains the payment requirements in details and the processes in the event that fee obligations or payment agreements are not met. Please ensure you are familiar with the terms of this policy which is available on the College website.

The School Fee Collection Policy may be reviewed and amended without notice. Please regularly check the policy via the College website at www.imcc.wa.edu.au/enrolments.html#school-fees to ensure you are aware of the current policies.

FEES NOT PAID

The College Board reserves the right to take legal action for the recovery of fees and charges not paid. Any expenses, costs or disbursements incurred by the College in recovering any outstanding fees and charges, including debt collection agency fees, solicitor costs and court costs, shall be charged to the account. Please refer to the College School Fees Policy for full details of procedures.

QUERIES

If you have any questions regarding the fees, discounts, payment arrangements, or any other fee related matter please contact the College Family Fees Officer on 9562 2400.

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